

**CITY OF NORMANDY
FISCAL YEAR
2010—2011
ANNUAL BUDGET**

OCTOBER 1, 2010—SEPTEMBER 30, 2011

**City of Normandy
7700 Natural Bridge Road
Normandy, MO 63121**

FY 2010 - 2011 ANNUAL BUDGET

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CITY OFFICIALS

Patrick B. Green, Mayor

CITY COUNCIL

Kimberly Blakley, Ward 1

Lelia Martin, Ward 1

Tony Evans, Ward 2

Delrita Futrell, Ward 2

Mark Beckmann, Ward 3

Vincent Wallace, Ward 3

Erma Ratliff, Ward 4

Bob Reid, Ward 4

CITY STAFF

Pam Rogers, City Administrator / Clerk

Jean Spurlock, Deputy City Clerk

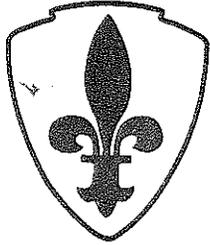
Steve Garrett, City Attorney

Frank Mininni, Chief of Police

Rodney Jarrett, Director of Public Works

Demetra Mosby, Finance Clerk

Ann Frank, Treasurer



CITY OF NORMANDY

7700 NATURAL BRIDGE ROAD
NORMANDY, MISSOURI 63121

(314) 385-3300
FAX: (314) 385-1054

November 16, 2010

Mayor Patrick Green and City Council Members
City of Normandy
7700 Natural Bridge Road
Normandy, Missouri 63121

Dear Mayor Green and City Council Members:

Attached is the Fiscal Year 2010-2011 Annual Budget document, which has been prepared at the direction of the City Council and in accordance with applicable statutes and ordinances. This document is the result of numerous hours of hard work by the City's Financial Department, City Council, and Department Heads and it represents the City's financial plan for the 2010-2011 Fiscal Year. I would like to begin by thanking the Finance staff, Department Heads, and City Council for all of the hard work that you put forth in this process. Throughout the process everyone stuck together and worked very well as a team to prepare a realistic budget. I would like to highlight several key points about the budget that need to be identified.

- Salary increases are budgeted at 0% for all City employees.
- Health insurance has been budgeted with a 25% increase. As you recall, the City has a third-party administrator for the self-funding portion of our health insurance. By doing this we reduce the chance for error in financing eligible reimbursements and avoid any HIPPA concerns.
- The Protective Inspection Department has budgeted to cover expenses for the City's Building Inspection contractor and Code Enforcement.
- Funds will be transferred from the Parks and Stormwater Fund to cover operational expenses in the Parks Department budget.

The budget this year is presented with an increase of approximately \$4,157. Also, not in the budgeted amounts are any lump sum payouts from Cellular phone companies that have settled suits brought on by the cities in Missouri. The City is expecting a payment from T-Mobile for approximately \$32,000 by year's end or early next year. Budgeted revenue for this fiscal year has decreased by approximately \$31,000 from FY 2009-2010 budgeted revenue.

Presented is the 2010 / 2011 Annual Budget to the Mayor and City Council for approval.

Sincerely yours,

Pam Rogers
City Administrator/Clerk

GENERAL FUND HISTORY & PROJECTED REVENUES

	ACTUAL 2006-07	ACTUAL 2007-08	ACTUAL 2008-09	ACTUAL 2008-09	ACTUAL 2009-10	PROPOSED 2010-11	
TAXES:							
Real Estate Tax	\$78,970	\$81,177	\$87,170	\$102,259	\$86,535	\$86,000	
Personal Property Tax	\$20,859	\$20,664	\$20,758	\$20,758	\$19,623	\$20,000	
Road & Bridge Refund	\$34,265	\$37,927	\$35,000	\$35,000	\$52,505	\$50,000	\$50,000
Cigarette Tax	\$38,197	\$38,197	\$38,200	\$38,200	\$38,197	\$38,000	
Motor Vehicle Tax	\$221,016	\$200,379	\$219,000	\$205,000	\$177,477	\$205,000	
Local Option Sales Tax	\$686,115	\$692,387	\$675,650	\$650,000	\$623,847	\$600,000	
Use Tax	\$0	\$54,083	\$15,000	\$48,000	\$36,728	\$40,000	
SUBTOTAL	\$1,079,422	\$1,124,814	\$1,090,778	\$1,099,217	\$1,034,912	\$1,039,000	
LICENCES & PERMITS:							
Business Licenses	\$27,367	\$27,455	\$27,000	\$31,254	\$29,857	\$31,000	
Liquor Licenses	\$5,920	\$5,595	\$4,400	\$4,400	\$4,596	\$4,400	
Other Licenses	\$17	\$9	\$100	\$100	\$18	\$100	
Building Permits	\$2,327	\$5,833	\$2,000	\$4,200	\$31,303	\$4,600	
Occupancy Permits	\$17,145	\$25,300	\$20,000	\$20,000	\$26,435	\$20,500	
Park Permit Fees	\$1,495	\$1,655	\$1,500	\$1,500	\$2,380	\$2,000	
Other Permits	\$443	\$743	\$500	\$700	\$804	\$500	
SUBTOTAL	\$54,714	\$66,590	\$55,500	\$62,154	\$95,393	\$63,100	
UTILITY TAXES:							
Utilities Gross Rcpts. Tax							
Electric Utility	\$269,426	\$268,603	\$266,000	\$266,000	\$277,208	\$260,000	\$230,000
Phone Utility	\$90,000	\$314,883	\$160,000	\$160,000	\$406,119	\$200,000	\$250,000
Gas Utility	\$204,468	\$209,889	\$210,000	\$210,000	\$162,532	\$205,000	
Cable Utility	\$28,359	\$29,322	\$26,000	\$31,000	\$28,315	\$31,000	
Water Utility	\$48,644	\$49,698	\$42,325	\$47,000	\$53,044	\$41,000	
SUBTOTAL	\$640,897	\$872,396	\$704,325	\$714,000	\$927,218	\$737,000	
MUNICIPAL COURT:							
Grant Income	\$63,222	\$27,922	\$0	\$7,200			
Court Fines	\$281,703	\$311,684	\$260,000	\$250,000	\$280,318	\$255,000	
Crime Victims Comp.	\$1,059	\$926	\$900	\$900	\$917	\$900	
Police Training	\$5,783	\$6,876	\$5,200	\$6,800	\$4,976	\$5,000	
Bond Forfeiture	\$15,498	\$15,590	\$15,000	\$21,300	\$21,650	\$21,000	
Court Costs		\$0	\$0				
Court Battered Persons		\$0	\$0				
SUBTOTAL	\$367,265	\$362,998	\$281,100	\$286,200	\$307,861	\$281,900	

GENERAL FUND HISTORY & PROJECTED REVENUES

PROJECTED
2006-07

OTHER REVENUE:

Sanitation Service Fees					0		
Contractual Services Inc.	\$51,700	\$54,860	\$51,700	\$51,700	\$76,038	\$101,500	
Miscellaneous Income			0				
Misc. Income Police	\$17,336	\$50	\$2,800	\$2,800	\$59	\$100	
Misc. Income Office	\$9,486	\$4,327	\$3,000	\$3,000	\$250	\$500	
Misc. Income PW	\$24,243	\$1,725	\$2,800	\$2,800	\$329	\$500	
Misc. Income Court	\$150	\$564	\$100	\$675	\$293	\$500	
Misc. Vacant Homes	\$800	\$0	\$1,000	\$1,000	\$0	\$500	
Misc. Police Training					\$3,261		
Interest Inc./Checking	\$11,470	\$10,112	\$8,500	\$3,000	\$841	\$2,000	
Interest Inc./CD&CP	\$3,071	\$4,883	\$3,100	\$3,100	\$572	\$600	
Rental Income	\$47,950	\$48,588	\$61,450	\$61,450	\$68,463	\$61,450	
Sale of Assets	\$93,810	\$0	\$0		\$0		
SewLatAdmin Reimbur	\$0	\$0	\$10,000		\$0	\$10,000	
Park Storm Water Reimbt	\$15,100	\$0	\$29,490		\$0	\$48,627	
Sanitation Fund Reimbur	\$0		\$0		\$0		
Drug Task Force			\$0		\$8,115		
SUBTOTAL	\$275,116	\$125,109	\$173,940	\$129,525	\$158,221	\$226,277	
GRAND TOTAL	\$2,113,177	\$2,551,907	\$2,305,643	\$2,291,096	\$2,523,605	\$2,347,277	\$176,328 0.00%

ADMINISTRATION
DEPARTMENT

DEPARTMENT: Administration

FUND: General

ACCOUNT: 100-100

PROGRAM DESCRIPTION:

The head of the Administration department is the City Administrator, who is the Chief Administrative Officer of the City and is appointed by and serves at the pleasure of the Mayor and City Council. The City Administrator is the Chief Budget Officer, Personnel Coordinator, and Administrator of Council policy. The City Administrator is responsible for providing the Mayor and City Council with information; for directing City departments, programs, and projects; and for providing effective leadership and direction for coordinating the City's operations.

OBJECTIVES:

1. To coordinate and supervise all financial functions of the City.
2. To prepare and submit for Council approval the annual budget and annual audit.
3. To keep the Mayor and City Council informed of municipal matters.
4. To recruit personnel, process appointments, and propose updates and changes to the City's personnel code.
5. To oversee the City's unemployment, worker's compensation, retirement and insurance programs.
6. To coordinate and supervise all functions of the administrative staff of the City of Normandy.

EXPENDITURES

	ACTUAL 2006-07	ACTUAL 2007-08	ACTUAL 2008-09	BUDGETED 2009-10	PROPOSED 2010-11
PERSONNEL	214,530	206,002	198,578	205,499	\$154,691
SUPPLIES, SERVICES, MISC	15,397	26,914	21,061	21,000	\$15,315
CAPITAL	0	0	0	15,000	\$3,000
GRAND TOTAL	\$229,927	\$232,916	\$219,639	\$241,499	\$173,006
MAYOR	1	1	1	1	1
CITY COUNCIL	8	8	8	8	8
CITY ADMINISTRATOR	1	1	1	1	0.5
CITY CLERK	1	1	1	1	0.5
DEPUTY CLERK	0	1/2	1/2	1/2	1
TREASURER	1	1	1	1	1
ACCOUNTING CLERK	0	0	0	0	0.5
TOTAL DEPT. STAFF	12	12.5	12.5	12.5	12.5

DEPARTMENT:		ADMINISTRATION				
GENERAL FUND ACCOUNT #:		100100-				
ACCOUNT#	ACCOUNT-TITLE	ACTUAL 2006-07	ACTUAL 2007-08	ACTUAL 2008-09	BUDGETED 2009-10	PROPOSED 2010-11
501	Wages	175,651	167,815	164,583	168,995	128,582
502	FICA Expense	12,944	12,505	12,436	12,409	9,646
	Section 125				0	-3,019
503	Health	20,659	19,723	15,000	16,845	12,343
504	Pension Contribution	4,475	5,215	5,959	3,470	3,358
505	Worker's Compensation	800	745	600	3,780	3,780
506	Unemployment Insurance Clair	0	0		0	0
PERSONNEL SUBTOTAL		\$214,530	\$206,002	\$198,578	\$205,499	\$154,691
510	Dues & Subscriptions	4,830	3,161	4,681	4,565	4380
511	Training	237	622	1,511	1,160	160
515	Travel & Expense Allowances	10,026	18,485	13,225	14,825	10325
560	Miscellaneous Expense	304	4,646	1,643	450	450
SUPPLIES, SERVICES, MISC., SUBTOTAL		\$15,397	\$26,914	\$21,061	\$21,000	\$15,315
590	Capital Equipment	0	0	0	\$15,000	3000
CAPITAL SUBTOTAL		0	\$0	\$0	\$15,000	\$ 3,000
DEPARTMENT TOTAL		\$229,927	\$232,916	\$219,639	\$241,499	\$173,006

BUDGET WORK PAPER		
DEPARTMENT:	ADMINISTRATIVE	
FUND:	GENERAL	
LINE ITEM		ESTIM.
REFERENCE #	JUSTIFICATION FOR LINE ITEM	COST
	TOTAL	\$14,865
560	Miscellaneous Expense -Unforeseen expenses and employee relations	\$450
	X-Mas bonus (\$100 per employee, 3 employees).	
	Unforeseen expenses that occur throughout the year.	
	TOTAL	\$15,315

BUDGET FORM II - PERSONNEL SERVICES
FISCAL YEAR 2010-11
DEPARTMENT: ADMINISTRATION
FUND: GENERAL
ACC'T. GROUP: 10010050-

Employee	Title	Total Salary	Salary with Merit Increase	Section 125	Sec. 125 Effective	Social Security	Health Insurance	Life STD<D	LAGERS Pension	Workers Comp.	Total
Green, Patrick	Mayor	10,800	10,800	0	0	826	0	0	0	322	\$11,948
Blakely, Kimberly	Councilperson	3,000	3,000	0	0	230	0	0	0	89	\$3,319
Evans, Tony	Councilperson	3,000	3,000	0	0	230	0	0	0	89	\$3,319
Futrell, Deirita	Councilperson	3,000	3,000	0	0	230	0	0	0	89	\$3,319
Wallace, Vincent	Councilperson	3,000	3,000	0	0	230	0	0	0	89	\$3,319
Beckmann, Mark	Councilperson	3,000	3,000	0	0	230	0	0	0	89	\$3,319
Ratliff, Erma	Councilperson	3,000	3,000	0	0	230	0	0	0	89	\$3,319
Reid, Bob	Councilperson	3,000	3,000	0	0	230	0	0	0	89	\$3,319
Martin, Leilia	Councilperson	3,000	3,000	0	0	230	0	0	0	89	\$3,319
Mosby, Demeitra	Accounting Clerk/Sanitation Clerk	27,040	13,520	0	0	1,034	5,102	0	500	403	\$20,559
Rogers, Pam	Interim City Admin/Clerk	45,012	45,012	0	-2,543	3,249	5,102	67	1,665	1,341	\$56,436
Jean Spurlock	Deputy Clerk	30,889	32,250	0	-476	2,467	2,005	67	1,193	961	\$38,943
Frank, Ann	Treasurer	3,000	3,000	0	0	230	0	0	0	0	\$3,230
TOTALS BY COLUMN:		\$140,741	\$128,582	\$0	(\$3,019)	\$9,646	\$12,209	\$134	\$3,358	\$3,780	\$154,691

45,004

CITY HALL

DEPARTMENT: City Hall

FUND: General

ACCOUNT: 100-200

PROGRAM DESCRIPTION:

The Nonallocated-City Hall department includes expenditures that are primarily for the day to day operation of City Hall. All of the costs associated with having professional services such as accounting, the annual audit, engineering, and computer information services are expended from this department.

Other expenses associated with this department include costs in maintaining the building, liability insurance, equipment rental and maintenance, postage, printing, duplicating, election expenses, public relations, and Cable T.V. regulation

OBJECTIVES:

1. Provide professional services to the city on a contractual basis to assure it is being run properly.
2. Operate City Hall in a safe and efficient manner to benefit citizens and employees alike.
3. To conduct the duties associated with keeping residents informed and granting them the right to vote.

EXPENDITURES

	ACTUAL 2006-07	ACTUAL 2007-08	ACTUAL 2008-09	BUDGETED 2009-10	PROPOSED 2010-11
PERSONNEL	\$0	\$0	\$0	\$0	\$0
SUPPLIES, SERVICES, MISC.	\$152,798	\$144,903	\$149,717	\$190,566	\$161,183
CAPITAL	\$0			\$0	\$0
GRAND TOTAL	\$152,798	\$144,903	\$149,717	\$190,566	\$161,183
PART-TIME CLERK	0	0	0	0	0
PART-TIME MAINTENANCE	0	0	0	0	0
TOTAL DEPT. STAFF	0	0	0	0	0

DEPARTMENT: CITY HALL						
GENERAL FUND ACCOUNT #:						
ACCOUNT #	ACCOUNT-TITLE	ACTUAL 2006-07	ACTUAL 2007-08	ACTUAL 2008-09	BUDGETED 2009-10	PROPOSED 2010-11
1101	Wages	\$0	\$0	\$0	\$0	\$0
1102	FICA Expense	\$0	\$0	\$0	\$0	\$0
1105	Worker's Compensation	\$0	\$0	\$0	\$0	\$0
1106	Unemployment Comp	\$0	\$0	\$0	\$0	\$0
PERSONNEL SUBTOTAL		\$0	\$0	\$0	\$0	\$0
1113	Professional Services	\$21,126	\$23,125	\$40,941	\$45,145	\$29,962
1120	Uniforms	\$740	\$243	\$353	\$500	\$500
1135	Telephone & Utilities	\$26,825	\$26,800	\$22,458	\$24,640	\$25,040
1140	Legal Advertising Expenses	\$1,039	\$265	\$371	\$0	\$1,500
1141	Office Supplies	\$5,483	\$5,513	\$5,846	\$7,500	\$6,000
1142	Printing & Duplicating	\$2,423	\$559	\$1,339	\$3,000	\$3,000
1144	Postage	\$4,505	\$1,395	\$1,157	\$2,600	\$4,000
1145	Election Expense	\$3,597	\$1,396	\$1,933	\$1,500	\$1,500
1147	Housekeeping Supplies	\$840	\$273	\$637	\$900	\$900
1149	Liability Insurance	\$65,052	\$63,516	\$55,002	\$66,000	\$66,000
1159	Public Relations	\$2,494	\$826	\$84	\$2,250	\$2,250
1160	Miscellaneous Expense	\$1,988	\$1,351	\$2,785	\$17,300	\$1,300
1180	Equipment Maintenance	\$0	-\$358	\$399	\$0	\$0
1182	Equipment & Land Rental	\$8,194	\$9,456	\$6,886	\$10,231	\$10,231
1183	Building & Grounds Maint.	\$8,490	\$10,543	\$8,857	\$9,000	\$9,000
SUPPLIES, SERVICES, MISC., SUBTOTAL		\$152,798	\$144,903	\$149,050	\$190,566	\$161,183
1190	Capital Equipment	\$0	\$0	\$0	\$0	0
DEPARTMENT TOTAL		\$152,798	\$144,903	\$149,050	\$190,566	\$161,183

BUDGET WORK PAPER		
DEPARTMENT:	CITY HALL	
FUND:	GENERAL	
LINE ITEM		ESTIM. COST
REFERENCE #	JUSTIFICATION FOR LINE ITEM	COST
1113	Professional Services -Services that require specific technical expertise.	
	Annual Audit conducted by Hochschild, Bloom & Company	9,200
	Financial advice and technical assistance provided by Hochschild, Bloom.	0
	Payroll (\$75 avg. per pay period)	2,262
	REJIS -Information Technology Support Service, Works Mgmt., and support	13,000
	Basic Internet Access for employee's	1,500
	Electronic mailboxes for approximately 20 employees	120
	Commerce Bank (fees for accepting credit & debit cards) & Telecheck (fees for guaranteeing checks)	2,800
	Tasc -- Annual administration fee \$4.50 per employee(20) per month (12)	1,080
		0
	SUBTOTAL	\$29,962
1121	Uniforms -- Pam, Jean & Lori (\$250-\$300 each for Polos and Pants)	\$500
1135	Telephone & Utilities -Telephone, Electric, Water, Gas and Sewer for operational purposes	
	Nuvox City Hall, Public Works \$566 mthly avg.	7,200
	AmerenUE: for City Hall, PW, Hoelzel Park, Kirkland light on Flag; monthly avg. \$920	11,000
	Missouri American Water: for City Hall, Public Works,	600
	Laclede Gas: for Public Works Building,	3,300
	Metropolitan Sewer District: for City Hall and Hoelzel Park, PW on Septic;	840
	Ideacom: Annual telephone system maintenance contract \$2,100	2,100
	SUBTOTAL	\$25,040
1140	Legal Advertising Expenses -Advertising in local newspapers for Public Hearings, Requests for Bids, Job Openings, ALL DEPARTMENTS	\$1,500
1141	Office Supplies -Provide Office supplies for ALL DEPARTMENTS such as pens, pencils, paper, business cards, envelopes, file folders, paperclips, notepads, disks, etc.	\$6,000
1142	Printing & Duplicating -Covers the cost of codification, printing of budget, printing of business cards and various other city documents, etc...	\$3,000
1144	Postage -Provides postage for all City mailings such as meter replenishment, bulk mailing fee, sanitation billing, package mailing, newsletter.	\$4,000
1145	Election Expense -Covers expense for elections to be held in April, June, August, and November (approximately \$1,200 per election).	\$1,500
1147	Housekeeping Supplies -Provides supplies for the cleaning of City Hall such toilet paper, paper towels, floor wax, hand soap, window cleaner, mop heads, brooms, trash bags, (average of \$75.00 per month) etc...	\$900
1149	Liability Insurance -Insurance coverage for all city operations including Public Official Liability, General Liability, Police Liability, Auto Insurance, Property Coverage, Notary and Surety Bonds, Property Coverage City Hall Commercial Crime Coverage.	\$66,000
1159	Public Relations -Funding for newsletter (\$450 qtr.)& special events. City Picnic, Natl. Night Out, City Hall Open House, Flowers for Funerals, Plaques, Pictures, Council Shirts, X-Mas Bonus.	\$2,250
1160	Miscellaneous Expense -Coffee, Newspaper, & other unforeseen expenses.	\$1,300
1180	Equipment Maintenance -Covers miscl. office equipment repairs (ie typewriter).	\$0
1182	Equipment & Land Rental -Covers rental and maintenance fees for the Hasler Postage meter, and IKON Copier, POS Equipment, EBE	\$10,231
1183	Building & Grounds Maintenance -Covers expense for Janitorial service to clean City Hall Monday-Friday (\$550 per month). Heating & Air Conditioning Maintenance. Blue Chip services (\$42 per month) (\$150 for exterior per year)	\$9,000
1190		0
	SUBTOTAL	\$0
	TOTAL	\$161,183

PROTECTIVE INSPECTION

DEPARTMENT: Protective Inspection
FUND: GENERAL
ACCOUNT: 100-300

PROGRAM DESCRIPTION:

The Protective Inspection Department is responsible for building code compliance for all new construction, renovation, property inspections and property maintenance code inspections for all properties in the City.

OBJECTIVES:

1. To ensure all building construction and renovation is done in compliance with City codes.
2. To ensure the retention of property values through effective and fair code enforcement.

EXPENDITURES

	ACTUAL 2006-07	ACTUAL 2007-08	ACTUAL 2008-09	BUDGETED 2009-10	PROPOSED 2010-11
PERSONNEL	\$28,251	\$30,250	\$14,399	\$18,905	\$27,838
SUPPLIES, SERVICES, MISC	\$623	\$3,965	\$681	\$29,350	\$21,350
CAPITAL		\$0	\$0		
GRAND TOTAL	\$28,875	\$34,215	\$15,080	\$48,255	\$49,188
PART TIME INSPECTOR	1	0	0	0	0.5
TOTAL DEPT. STAFF	1	0	0	0	0.5

DEPARTMENT: Protective Inspection**GENERAL FUND ACCOUNT #: 100300-**

ACCOUNT	ACCOUNT-TITLE	ACTUAL 2006-07	ACTUAL 2007-08	ACTUAL 2008-09	BUDGETED 2009-10	PROPOSED 2010-11
1001	Wages	\$27,775	\$28,056	\$14,171	16,415	\$24,646
1002	FICA Expense	\$143	\$1,885	\$0	1,256	\$1,885
1005	Worker's Compensation	\$333	\$309	\$228	1,037	\$765
	Health Insurance					\$0
	Pension				197	\$542
PERSONNEL SUBTOTAL		\$28,251	\$30,250	\$14,399	\$18,905	\$27,838
1010	Dues & Subscriptions	\$150	0	0	0	0
1011	Training	\$0	0	0	0	0
1013	Professional Fees		3950	0	28,000	20000
1035	Telephone & Utilities	\$453	\$167	\$0	0	0
1041	Supplies & Equipment	\$20	\$32	\$657	500	500
1059	Nuisance Abatement	-\$34	-\$184	\$24	750	750
1060	Miscellaneous Expense	\$34	\$0	\$0	100	100
SUPPLIES, SERVICES, MISC.		\$623	\$3,965	\$681	\$29,350	21350
1090	Capital Equipment	0	0	0	0	0
DEPARTMENT TOTAL		\$28,875	\$34,215	\$15,080	\$48,255	\$49,188

BUDGET WORK PAPER			
DEPARTMENT:	PROTECTIVE INSPECTION		
FUND:	GENERAL		
LINE ITEM		ESTIM.	Proposed
REFERENCE #	JUSTIFICATION FOR LINE ITEM	COST	2010-2011
1001	Contract Approx. \$1,650 per month	\$20,000	
	Subtotal	\$20,000	
1010	Dues	\$0	
	Subscriptions		
1011	Training	\$0	
1035	Telephone & Utilities	\$0	
1041	Supplies -digital camera, laser tape measure, ground test, misc. t	\$500	
1059	Nuisance Abatement - Costs associated with boarding up properties, having Public Nuisance Hearings, filing of liens, etc..	\$750	
1060	Miscellaneous Expense - Any other unforeseen expense not accounted for at the present time.	\$100	
	TOTAL	\$21,350	

BUDGET FORM II - PERSONNEL SERVICES
FISCAL YEAR 2010-11
DEPARTMENT: PROTECTIVE INSPECTION
FUND: GENERAL
ACCT. GROUP: 10020050-

Employee	Title	Salary	Social Security	Health Insurance	LAGERS Pension	Workers Comp	Total
V. Brinkmann	Code Enforcement Officer	\$24,646	\$1,885	\$0	\$542		\$27,073
TOTALS BY COLUMN:		\$24,646	\$1,885	\$0	\$542	\$765	\$27,838

\$45,004

POLICE
DEPARTMENT

DEPARTMENT: POLICE
FUND: GENERAL
ACCOUNT:
PROGRAM DESCRIPTION:

The Police Department is responsible for all law enforcement and crime prevention activities within the City of Normandy. In addition to daily patrol activities, the Police Department conducts crime investigations and assists with residential and business crime prevention programs.

OBJECTIVES:

1. To respond to all emergency and non-emergency calls for service.
2. To provide the orderly and safe flow of traffic throughout the City.
3. To reduce and suppress crime through public awareness and prevention.
4. To provide for the detention and care of prisoners.
5. To support projects involving drug and alcohol awareness and child abuse prevention.
6. To improve professional public safety skills.
7. To enforce city ordinances.

EXPENDITURES

	ACTUAL 2006-07	ACTUAL 2007-08	ACTUAL 2008-09	BUDGETED 2009-10	PROPOSED 2010-11
PERSONNEL SERVICES	\$1,174,354	\$1,214,175	\$1,244,201	1,190,348	\$1,276,390
SUPPLIES, SERVICES, MISC.	\$242,705	\$200,077	\$179,913	182,620	\$186,858
GRAND TOTAL	\$1,417,059	\$1,414,252	\$1,424,114	\$1,372,968	\$1,463,248
CHIEF OF POLICE	1	1	1	1	1
COMMANDER/MAJOR	0	0	0	1	1
LIEUTENANT	1	1	1	1	2
SERGEANTS	4	5	5	4	1
POLICE OFFICERS	15	14	14	14	14
POLICE CLERK	0.5	0.5	0.5	0.5	1.5
CROSSING GUARDS	2	2	2	2	2
CANINE		1	2	2	2
TOTAL DEPT. STAFF	23.5	24.5	25.5	25.5	24.5

DEPARTMENT:		POLICE				
GENERAL FUND ACCOUNT #:		100400-				
ACCOUNT #	ACCOUNT-TITLE	ACTUAL 2006-07	ACTUAL 2007-08	ACTUAL 2008-09	BUDGETED 2009-10	PROPOSED 2010-11
601	Wages	\$882,222	\$943,639	\$963,737	\$901,405	\$968,032
602	FICA Expense	\$68,232	\$72,705	\$71,911	\$67,333	\$72,568
603	Health Insurance	\$146,645	\$126,411	\$145,072	\$140,112	\$178,125
	Section 125				\$0	-\$28,392
603A	Life, STD, & LTD	\$0			\$0	\$1,541
604	Pension Contribution	\$6,578	\$3,499	\$3,820	\$10,994	\$21,827
605	Worker's Compensation	\$40,098	\$37,817	\$35,916	\$37,456	\$30,423
606	Unemployment	\$0		\$0	\$0	
607	Overtime	\$5,783	\$7,296	\$1,000	\$5,000	\$5,000
608	Holiday Pay	\$24,796	\$22,808	\$22,745	\$28,048	\$27,266
PERSONNEL SUBTOTAL		\$1,174,354	\$1,214,175	\$1,244,201	\$1,190,348	\$1,276,390
610	Dues & Subscriptions	\$410	\$616	\$840	\$930	\$1,170
611	Training	\$3,900	\$7,879	\$7,500	\$7,500	\$7,500
613	Professional Services	\$1,875	\$657	\$1,000	\$1,000	\$1,588
615	Travel & Expense	\$868	\$611	\$1,500	\$1,500	\$1,500
616	Contracted Services	\$59,758	\$70,670	\$65,875	\$68,020	\$70,500
620	Uniform Equipment	\$9,230	\$7,563	\$12,500	\$11,300	\$11,300
625	Vehicle Expense	\$53,471	\$94,578	\$60,000	\$74,380	\$74,380
635	Telephone & Utilities	\$6,744	\$7,463	\$6,000	\$6,000	\$6,000
641	Supplies & Equipment	\$4,495	\$5,550	\$5,000	\$5,350	\$6,280
659	Public Relations	\$3,765	\$2,713	\$3,800	\$4,540	\$4,540
660	Miscellaneous Expense	\$965	\$630	\$2,000	\$1,100	\$1,100
680	Equipment Maintenance	\$379	\$1,148	\$1,000	\$1,000	\$1,000
695	Capital Equip. Major	\$96,844	\$0	\$12,898		
SUPP., SERV., MISC., SUBTOTAL		\$242,705	\$200,077	\$179,913	\$182,620	\$186,858
GRAND TOTALS		\$1,417,059	\$1,414,252	\$1,424,114	\$1,372,968	\$1,463,248

DEPARTMENT:	POLICE	
FUND:	GENERAL	
LINE ITEM		TOTAL ESTIM.
ACCOUNT #	JUSTIFICATION FOR LINE ITEM	COST
610	Dues & Subscriptions	
	NCMPCA Dues-Chief	\$150
	IACP	\$120
	Missouri Police Chief Dues-Chief	\$200
	Backstopper Dues	\$150
	Major Case Squad Dues (2 officers)	\$150
	raised to \$75	
	Identification Association (IAI) 1 officer	\$20
	St. Louis Area Police Chiefs Assoc. Dues	\$50
	FBINAA Dues-Chief	\$120
	Law Enforcement Officials Dues--(3 officers)	\$30
	Sam's Club	\$30
	NASRO dues (1 Officer)	\$0
	CACVSA Dues (2 detectives)	\$150
	raised to \$75	
	SUBTOTAL	\$1,170
611	Training	
	Miscellaneous in-service training, to include Major Case Squad Training, D.A.R.E., CVSA, and community policing seminars, and St. Louis County Police Academy 21 Officers @ \$50 per Officer.	\$7,500
	SUBTOTAL	\$7,500
613	Professional Services	
	Pre-hire & incumbent drug, psychological, and physical exams for new hires and periodic incumbents.	\$300
	Vehicle tracking	\$588
	Computer Support (Excluding REJIS)	\$700
	SUBTOTAL	\$1,588
615	Travel & Expense	
	Miscellaneous expenses to include professional functions, monies to pay informants, special evidence storage, meals and expenses for Major Case Squad	\$1,500
	SUBTOTAL	\$1,500

DEPARTMENT:	POLICE	
FUND:	GENERAL	
LINE ITEM		TOTAL ESTIM.
ACCOUNT #	JUSTIFICATION FOR LINE ITEM	COST
616	Contracted Services	
	REJIS-Monthly Support for Criminal Justice Network as well as Internet Support and In-Vehicle Laptop Computers	\$15,600
	C.A.R.E./Communications-Computer assisted report system and police support services, along with dispatching services. Amount is based on reports written.	\$52,400
	Leads on Line Computer Subscription	\$2,500
	SUBTOTAL	\$70,500
620	Uniform Equipment	
	Uniforms/Equipment for two new hires @ \$2,500/officer	\$5,000
	Uniform/Equipment Maintenance for 21 officers @ \$300 per officer	\$6,300
	SUBTOTAL	\$11,300
625	Vehicle Expense	
	License plate renewals, state inspections for 3 unmarked vehicles	\$300
	Ongoing scheduled and unscheduled mechanical repairs to fleet of 11 vehicles	\$6,000
	Fuel for 11 vehicles (20,000 gallons @ \$3.25)	\$65,000
	Body Damage-figure represents \$500 deductible for two auto accidents	\$1,000
	Car Wash (2 facilities: S & S for interior/exterior, Ferguson Express for exterior only)	\$2,080
	SUBTOTAL	\$74,380
635	Telephone/Mobile Phones	
	7 Cell Phones	\$6,000
	SUBTOTAL	\$6,000

DEPARTMENT:	POLICE	
FUND:	GENERAL	
LINE ITEM		TOTAL ESTIM.
ACCOUNT #	JUSTIFICATION FOR LINE ITEM	COST
641	Supplies & Equipment	
	35 mm film, cassette tapes, roller, tape, Polaroid film, digital disks for digital cameras, batteries for flashes and meters	\$300
	MRT Supplies	\$0
	Fingerprint equipment: brushes, powder, tapes, backing cards, containers, markers, dust masks, superglue, etc.	\$300
	Vinyl gloves for evidence collection, officer safety	\$100
	Evidence collection bags and containers	\$100
	Ink remover and towels for cleaning fingerprints, hands at crime scenes	\$100
	Portable Radio battery replacements (21 batteries @ \$42.00)	\$900
	Batteries: flashlight, recorders, cameras, flash units, videos	\$250
	Firearms equipment: gun cleaning kits, targets, earmuffs, eyewear protection, ammunition, mace	\$3,000
	Flares (have not purchased in 2 years)	\$300
	Mobile Ticketing Paper	\$180
	Taser Batteries	\$750
	SUBTOTAL	\$6,280
659	Public Relations	
	D.A.R.E. expenses	\$1,040
	Miscellaneous leaflets, Halloween supplies, etc. -\$500	\$520
	National Night Out Against Crime Expenses-\$750	\$780
	Christmas Bonus \$100 x 22 employees-\$2,200	\$2,200
	SUBTOTAL	\$4,540

DEPARTMENT:	POLICE	
FUND:	GENERAL	
LINE ITEM		TOTAL ESTIM.
ACCOUNT #	JUSTIFICATION FOR LINE ITEM	COST
660	Miscellaneous Expenses	\$1,100
	This account covers miscellaneous expenses and incidentals incurred during the year, such as food, awards, greeting cards, flowers, etc.	
	SUBTOTAL	\$1,100
680	Equipment Maintenance	
	Miscellaneous repairs to equipment (vcr, radios, etc.)	\$1,000
	SUBTOTAL	\$1,000
	TOTAL	\$186,858

BUDGET FORM II - PERSONNEL SERVICES
FISCAL YEAR 2010-11
DEPARTMENT: POLICE
FUND: GENERAL
ACC'T. GROUP: 100400

Employee:	Title:	Account Salary	601 Salary with increase	Section 125	Elective Sec.125	602 FICA	603 Health Insurance	603A Life Ins. STD<D	604 Lagere Pension	605 Workers Comp	607 Overtime	608 Holiday	Total
Frank Mininni	Chief of Police	\$65,000	\$65,000	-2,465	\$0	4,784	8,528	67	1,430	4,106		0	\$81,451
A. Madigan	Major	\$50,000	\$60,000	-1,142	\$0	4,503	9,224	67	1,320	3,791		0	\$77,762
Jeff Ballard	Lt.	\$56,474	\$56,474	-1,142	-\$112	4,224	8,954	67	1,242	3,568		2,172	\$75,448
J. House	Lt.	\$56,474	\$56,474	0	-\$6,500	4,320	5,797	67	1,242	3,568		2,172	\$67,140
G. Chambers	Sergeant	\$56,474	\$56,474	-1,322	\$0	4,219	9,346	67	1,242	3,568		2,172	\$75,766
E. Cochran	Patrol Officer	\$41,979	\$41,979	-1,142	\$0	3,124	8,805	67	924	2,652		1,615	\$58,024
C. Mathis	K-9	\$38,221	\$38,221	0	\$0	2,924	5,102	67	841	2,415		1,514	\$46,024
B. Bowling	Patrol Officer	\$37,000	\$37,000	0	\$0	2,831	5,102	67	814	2,338		1,423	\$49,574
V. Brinkman	Patrol Officer	\$49,292	\$24,646	0	\$0	1,885	5,102	67	542	1,557		948	\$34,748
S. Stuber	Detective	\$43,628	\$43,628	0	\$0	3,338	5,797	67	960	2,756		1,678	\$58,224
L. Porzelt	Detective	\$43,628	\$43,628	-1,142	\$0	3,250	8,954	67	960	2,756		0	\$58,474
K. George	Patrol Officer	\$41,979	\$41,979	0	\$0	3,211	5,528	67	924	2,652		1,615	\$55,976
T. Conner	K-9	\$39,992	\$39,992	0	\$0	3,059	5,102	67	880	2,527		1,538	\$53,165
D. Montgomery	Patrol Officer	\$38,221	\$38,221	-2,465	\$0	2,735	13,191	67	841	2,415		1,470	\$56,475
T. Sanders	Patrol Officer	\$37,000	\$37,000	-1,142	\$0	2,743	8,805	67	814	2,338		1,423	\$52,048
S. Adams	Patrol Officer	\$39,992	\$39,992	0	\$0	3,059	5,102	67	880	2,527		1,538	\$53,165
S. Whitworth	Patrol Officer	\$40,778	\$40,778	-2,465	\$0	2,931	12,922	67	897	2,576		0	\$57,706
J. Tuhill	Patrol Officer	\$40,778	\$40,778	0	-\$329	3,094	5,102	67	897	2,576		1,568	\$53,754
M. Smith	Patrol Officer	\$40,778	\$40,778	-1,142	\$0	3,032	8,805	67	897	2,576		1,568	\$56,582
K. Union	Patrol Officer	\$37,750	\$37,750	-1,142	\$0	2,801	8,954	67	831	2,385		1,452	\$53,098
D. Pracht	Patrol Officer	\$36,400	\$36,400	0	0	2,785	5,102	67	801	2,300		1,400	\$48,854
L. Hartman	Court Clerk	\$16,682	\$17,500	-1232	-\$1,044	1,165	6,595	67	648	1,106		0	\$24,804
D. Correll	Court Clerk	\$27,040	\$27,040	-2,465	0	2,069	12,202	67	1,000	1,708		0	\$41,622
Cross Guard	Part Time	\$2,700	\$2,700	0	\$0	207	0	0	0	171		0	\$3,077
Cross Guard	Part Time	\$3,600	\$3,600	0	\$0	275	0	0	0	227		0	\$4,103
TOTALS		\$981,960	\$968,032	-20,407	-\$7,985	72,568	179,125	1,541	21,827	30,423	5,000	27,266	\$1,297,064
										45,004		1,276,390	Total

LEGAL
DEPARTMENT

DEPARTMENT: Legal
FUND: General
ACCOUNT: 1006A0050

PROGRAM DESCRIPTION:

The Legal Department consists of the Municipal Judge, Prosecuting Attorney, Court Clerk and City Attorney. The Municipal Court processes all traffic violations, code violations, collects fines, and assigns penalties. The City Attorney provides legal counsel to Mayor & City Council, City Administrator and all appointed officials of the City on legal matters of municipal concern. The City Attorney's role is to ensure that all city activities are conducted in accordance with the law and to properly represent the City in litigation.

OBJECTIVES:

Municipal Court:

1. To efficiently handle and collect fines.
2. To hear and deliberate all cases docketed.
3. To increase the City's collection rate on fines issued.

City Attorney:

1. To represent the City and its officials on matters of legal concern.
2. To review municipal ordinances, resolutions, contracts, and other documents for compliance.

EXPENDITURES

	ACTUAL 2006-07	ACTUAL 2007-08	ACTUAL 2008-09	BUDGETED 2009-10	PROPOSED 2010-11
PERSONNEL	\$22,277	\$22,362	\$22,114	24,976	\$24,460
SUPPLIES, SERVICES, MISC.	\$55,277	\$62,190	\$61,335	94,979	\$74,875
CAPITAL	\$0	\$0	\$0	0	\$0
GRAND TOTAL	\$77,553	\$84,551	\$83,449	\$119,955	\$99,335
MUNICIPAL JUDGE	1	1		1	1
PROSECUTING ATTORNEY	1	1		1	1
CITY ATTORNEY	1	1		1	1
COURT CLERK	0.5	0.5		0.5	0.5
COURT CLERK					0.5
TOTAL DEPT. STAFF	3.5	3.5		3.5	4

DEPARTMENT: LEGAL

GENERAL FUND ACCOUNT #:

ACCOUNT #	ACCOUNT-TITLE	ACTUAL 2006-07	ACTUAL 2007-08	ACTUAL 2008-09	BUDGETED 2009-10	PROPOSED 2010-11
1101	Wages	14,894	15,673	15,693	16,682	\$17,500
1102	FICA Expense	1,079	1,115	1,105	1,114	\$1,165
1103	Health Insurance	4,931	3,975	4,030	6,073	\$6,885
	Section 125	0			0	-\$2,276
1104	Pension Contribution	1,041	1,289	1,058	450	\$648
1105	Worker's Compensation	332	309	228	657	\$540
PERSONNEL SUBTOTAL		\$22,277	\$22,362	\$22,114	\$24,976	\$24,460
1110	Dues & Subscriptions	98	125	50	125	\$125
1111	Training	25	230	198	250	\$250
1113	Professional Services	52,142	61,635	59,009	91,604	\$71,500
1115	Travel and Expense	1,424	200	904	1,500	\$1,500
1141	Office Supplies	1,588	0	1,174	1,500	\$1,500
SUPPLIES, SERVICES, SUBTOTAL		\$55,277	\$62,190	\$61,335	\$94,979	\$74,875
1190	Capital Equipment	0	0		0	
DEPARTMENT TOTAL		\$77,553	\$84,551	\$83,449	\$119,955	\$99,335

BUDGET WORK PAPER			
DEPARTMENT:	LEGAL		
FUND:	GENERAL		
LINE ITEM			ESTIM.
REFERENCE #	JUSTIFICATION FOR LINE ITEM		COST
610A	Dues and Subscriptions -Missouri Association of Court Administrators Dues. <i>Missouri Association of Court Administrators Dues.</i> <i>Missouri State Statutes (to include S&H) West Books</i>		125
611A	Training -Court Training		250
613A	Professional Services -Covers fees for the City Attorney (monthly retainer \$600). Prosecuting Attorney (\$1500 monthly retainer). Municipal Judge (\$1650 monthly retainer).		7,200 18,000 19,800
	Miscellaneous legal fees when legal counsel must recuse themselves for fear of conflict of interest and legal research for various ordinances and legal counsel for other issues that require assistance (avg.5-6 hours per month at \$180 an hour).		12,000
	Prisoner Detention -fee associated with incarcerating those individual repeat offenders who will be transported to the St. Louis County Jail/St. Ann Jail and held for a few days in order to decrease the recidivism rate (Holding Charge: \$31-\$35 per day)		6,500
	REJIS -Client Server Court system based and linked to the regional system, for municipalities that provides complete court functionality including interfaces to the regional arrest system, Dept. of Revenue, etc... Court system will eliminate redundant data entry, in turn reducing errors and manpower requirements. Monthly maintenance and usage fee (\$665)		8,000
	SUBTOTAL		71,500
615A	Travel and Expense -Missouri Association of Court Administrators Conference Fall Seminar for Court Clerks Registration fee for Municipal Judges Spring Conference		600 300 600
	SUBTOTAL		1,500
641A	Office Supplies -Court Case receipt books, Court Case envelopes, Missouri Uniform Court Summons Forms.		1,500
	TOTAL		\$74,875

BUDGET FORM II - PERSONNEL SERVICES
FISCAL YEAR 2010-11
DEPARTMENT: LEGAL
FUND: GENERAL
ACC'T. GROUP: 1006A0050-

Employee	Title	Salary	Salary with Merit	Section 125	Sec.125 Elective	Social Security	Health Insurance	Life STD<D	LAGERS Pension		Workers Comp	Total
									289	648		
Hartman, Lori	Court Clerk	\$33,364	17,500	(1,232)	(1,044)	1,165	6,595	289	648	70	\$26,267	
TOTALS		33,364	17,500	(1,232)	(1,044)	1,165	6,595	289	648	540	\$24,460	

Subtotal Work. Comp. 45,004

STREET
DEPARTMENT

DEPARTMENT: PW - Streets
FUND: General
ACCOUNT: 100700

PROGRAM DESCRIPTION:

The Public Works Department is organized into two divisions in the General Fund with the Street Department and Parks Department. The Street Division is responsible for maintenance of city streets, sidewalks, bridges, parking lots, downtown street lighting, traffic signals, City Hall and the Public Works Garage. The Parks Division primarily maintains the facilities at Hoelzel Park. The Sanitation Department has its own fund and is responsible for trash pickup.

OBJECTIVES:

1. To maintain safe, clean, smooth streets for motorists.
2. To maintain safe sidewalks and other municipal facilities for the public.
3. To ensure all refuse services are provided in a timely manner.
4. To ensure city park property is maintained properly for residents to use at their leisure.

EXPENDITURES

	ACTUAL 2006-07	ACTUAL 2007-08	ACTUAL 2008-09	BUDGETED 2009-10	PROPOSED 2010-11
PERSONNEL SERVICES	\$226,455	\$209,850	\$264,740	264,099	\$251,869
SUPPLIES, SERVICES, MISC	\$76,354	\$77,538	\$107,075	102,285	\$102,845
CAPITAL	\$720	\$4,032	\$750	73,308	\$12,284
GRAND TOTAL	\$303,529	\$291,420	\$372,565	\$439,692	\$366,998
PUBLIC WORKS DIRECTOR	1	1	1	1	1
MECHANIC/LABORER	1	1	1	1	1
STREET WORKER	4	3	3	3	3
ADMIN. ASST.	0	0	0	0	0
TOTAL DEPT. STAFF	6	5	5	5	5

DEPARTMENT: STREETS

GENERAL FUND ACCOUNT #: 100700

ACCOUNT-TITLE	ACTUAL 2006-07	ACTUAL 2007-08	ACTUAL 2008-09	BUDGETED 2009-10	PROPOSED 2010-11
Wages	\$162,867	\$155,032	\$196,156	\$199,156	\$189,670
FICA Expense	\$12,107	\$11,577	\$14,795	\$14,919	\$14,269
Health Insurance	\$26,413	\$20,388	\$32,366	\$36,679	\$37,740
Section 125	\$0	\$0		\$0	-\$3,147
Pension Contribution	\$7,380	\$6,490	\$8,923	\$5,505	\$7,081
Worker's Compensation	\$17,688	\$16,362	\$12,500	\$7,840	\$6,256
SUBTOTAL	\$226,455	\$209,850	\$264,740	\$264,099	\$251,869
Professional Services	\$0	\$45	\$500	\$500	\$500
Contracted Services	\$2,768	\$2,954	\$4,730	\$5,030	\$6,630
Uniform & Safety Equipment	\$1,664	\$377	\$1,970	\$1,970	\$1,970
Vehicle Expense	\$14,019	\$13,863	\$22,940	\$18,100	\$20,490
Office Supplies	\$0	\$0	\$0	\$0	
Traffic Control	\$540	\$934	\$1,200	\$1,200	\$1,200
Weed & Pest Control	\$158	\$312	\$450	\$450	\$1,625
Snow Removal	\$7,744	\$2,944	\$11,000	\$11,885	\$5,685
Telephone & Utilities	\$1,427	\$1,798	\$3,000	\$1,940	\$2,160
Street Lighting	\$38,821	\$43,174	\$46,000	\$46,000	\$46,000
Legal Advertising/Recruitment	\$0	\$0		\$0	
Supplies and Equipment	\$16	-\$40		\$0	
Housekeeping Supplies	\$910	\$968	\$1,500	\$1,100	\$1,100
Public Relations	\$215	\$247	\$350	\$350	\$225
Miscellaneous Expense	\$758	\$207	\$995	\$1,320	\$1,320
Hardware and Handtools	\$479	\$27	\$300	\$300	\$300
Equipment Maintenance	\$2,063	\$3,975	\$4,000	\$4,000	\$4,000
Equipment & Land Rental	\$115	\$550	\$540	\$540	\$540
Building & Grounds Maintenance	\$3,716	\$1,439	\$3,100	\$3,100	\$4,100
Street & Drainage Repair	\$941	\$3,765	\$4,500	\$4,500	\$5,000
SERVICES, MISC. SUBTOTAL	\$76,354	\$77,538	\$107,075	\$102,285	\$102,845
Capital Equipment	\$720	\$4,032	\$750	\$73,308	12284
Capital Construction		\$0	\$0		
CAPITAL SUBTOTAL	\$720	\$4,032	\$750	\$73,308	\$12,284
DEPARTMENT TOTAL	\$303,529	\$291,420	\$372,565	\$439,692	\$366,998

BUDGET WORK PAPER			(50 lines per page)
DEPARTMENT: FUND:	700 - PUBLIC WORKS PERSONNEL SERVICES		TOTAL ESTIMATED COST
LINE ITEM REFERENCE #	JUSTIFICATION FOR LINE ITEM		
701	Wages	{ 2080 man hour } { merit }	\$183,305
26.4894	<input type="checkbox"/> director	\$60,007.95 \$60,007.95	
24.3291	<input type="checkbox"/> mechanic / laborer	\$51,354.53 \$51,354.53	
12.4172	<input type="checkbox"/> driver / laborer	\$26,577.78 \$26,577.78	
11.5872	<input type="checkbox"/> street maintenance	\$22,880.00 \$22,880.00	
10.8170	<input type="checkbox"/> street maintenance	\$22,484.80 \$22,484.80	
		\$183,305.06 \$183,305.06	
701-A	Section 125		-\$1,322
701-B	Section 125 Elective		-\$1,824
702	F.I.C.A. Expense: { .0765 % of total wages }		\$14,269
703	Insurance for six (5) employee crew: { formulated by individual, individual with child, spouse, or family status. }		
	<input type="checkbox"/> Health Insurance:		\$37,405
	<input type="checkbox"/> Dental Insurance:		
	<input type="checkbox"/> Life Insurance: uniform \$20,000 policy per employee @ \$5.20 monthly		\$335
704	Pension Contribution: { salary times 4.7 % }		\$7,081
705	Workers Compensation: { \$ 10.33 rate per 100 dollars of salary; minus 02 %; minus 25 % }		\$6,256
706	<input type="checkbox"/> overtime {estimated } { \$26.00 labor/hour average x 240 hours emergency & snow detail overtime } { note: the total amount of account 706 is reflected in total of account 701 }		\$6,365
PERSONNEL TOTAL > >			\$251,869

BUDGET WORK PAPER		
DEPARTMENT: FUND:	700 - PUBLIC WORKS SUPPLIES, SERVICES, MISC.	TOTAL ESTIMATED COST
LINE ITEM REFERENCE #	JUSTIFICATION FOR LINE ITEM	
713	Professional Services <input type="checkbox"/> Drug testing of new employee and random testing of existing employee's. { Rapid testing is \$50.00 each occurrence X ten 10 }	\$500.00
716	Contracted Services <input type="checkbox"/> Mosquito contract with St. Louis County Vector. \$2,500.00 <input type="checkbox"/> Street sweeping service (increase to 3 times) \$3,300.00 <input type="checkbox"/> Annual Phase II Storm Water permit application fee \$150.00 <input type="checkbox"/> St. Louis County Testing Labs { <i>concrete cylinders</i> } \$500.00 <input type="checkbox"/> Blue print and/or plan reproduction { <i>County Blue</i> } \$100.00 <input type="checkbox"/> Sam's Club annual membership fee (2 @ \$40.00) \$80.00	\$6,630.00
720	Uniform & Safety Equipment	
720-A	<input type="checkbox"/> uniforms 4 men @ \$250.00 \$1,000.00	\$1,970.00
720-B	<input type="checkbox"/> safety shoes 4 men @ \$ 80.00 \$320.00	
720-C	<input type="checkbox"/> rain wear 4 men @ \$ 40.00 \$160.00	
720-D	<input type="checkbox"/> work gloves 4 dozen leather cuff \$90.00	
720-E	<input type="checkbox"/> first - aid station re-stock { done quarterly } \$400.00 { <i>includes safety goggles, mask, ear plugs, sweat bands, etc.</i> }	
725	Vehicle Expense \$8,000.00	\$20,490.00
725-A	<input type="checkbox"/> petroleum, no lead gas - 2,000 gals @ \$3.10 \$6,200.00	
725-B	<input type="checkbox"/> petroleum, diesel - 1,600 gals @ \$3.10 \$4,960.00	
725-C	<input type="checkbox"/> oil, anti-freeze, hydraulic oil, atf, filters \$1,000.00 <input type="checkbox"/> bio degradable degreaser { 10 gallons } \$330.00	
730	Traffic Control <input type="checkbox"/> traffic signs, post, hardware \$1,200.00	\$1,200.00
733	Weed & Pest Control <input type="checkbox"/> 5 gallon container mosquito/fly/larvicide \$25.00 gal / \$ 125.00 <input type="checkbox"/> 10 gallon container weed sterilant \$50.00 gal / \$ 1500.00	\$1,625.00
734	Snow Removal <input type="checkbox"/> Bulk de-icing salt 100 tons @ \$49.52 \$5,000.00 <input type="checkbox"/> Melt-man ice control for City Hall. 20 bags @ 13.00 \$260.00 <input type="checkbox"/> Calcium Chloride 500 gallons @ \$ 0 .80 \$425.00	\$5,685.00
735	Telephone & Utilities: Celular <input type="checkbox"/> 12 month service for 314-267-3695 Sprint \$720.00 <input type="checkbox"/> 12 month service for 314-486-2116 Nex-Tel . \$720.00 <input type="checkbox"/> 12 month service for 314-486-7347 Nex-Tel . \$720.00	\$2,160.00

BUDGET WORK PAPER

DEPARTMENT: FUND:		700 - PUBLIC WORKS SUPPLIES, SERVICES, MISC.	
LINE ITEM REFERENCE #	JUSTIFICATION FOR LINE ITEM		
736	Street Lighting		\$46,000.00
740			
747	Housekeeping Supplies (for Public Works and <i>Parks & Recreation</i>) [] toilet tissue, paper towels, cleaners, plastic liners, bowl cleaner, etc.		\$1,100.00
759	Public Relations		
759-A			\$225.00
759-B	[] National Night Out Event	\$225.00	
760	Miscellaneous	\$300.00	\$1,320.00
760-A	[] shop towels/environmental wipes	\$250.00	
760-B	[] Gift certificates { \$100.00 X 5 } [] Ice in 7 lb bags { Purchase of 300 @ \$.90 }	\$500.00 \$270.00	
770	Hardware & Hand tools [] Street brooms, rakes, shovels, asphalt lutes, etc.		\$300.00
780	Equipment Maintenance { <i>includes lawn equipment, snow plows & salt spreaders & front loader tractor</i> }		\$4,000.00
782	Equipment & Land Rental [] Equipment rental on acetylene & oxygen tanks... [] Equipment Rental on Ice Machine	\$240.00 \$300.00	\$540.00
783	Building & Grounds Maintenance [] Maintenance to building, furnace, air conditioners, compressor, hoist, landscape, etc. [] Septic tank clean out and material disposal. { <i>the Public Works Facility is on a septic tank / drain field system.</i> }	\$3,000.00 \$1,100.00	\$4,100.00
784	Street & Drainage Repair		
784-A	[] Crackfilling material { ASTM-3405 } 72 blocks @ 27.00 each { <i>72 blocks @ \$27.00 each</i> }	\$2,000.00	\$5,000.00
784-B	[] re-filling of 100 lb propane bottle for crack filling operation. { <i>\$50.00 each occurrence by 10 times</i> }	\$500.00	
784-C	[] asphalt & curb mix, concrete saw blades, ss-1, concrete mix, expansion joints, street marking paint, etc.	\$2,500.00	
SUPPLIES, SERVICES, MISC TOTAL > >			\$102,845.00

BUDGET WORK PAPER

DEPARTMENT: FUND:	700 - PUBLIC WORKS CAPITAL EQUIPMENT & CONSTRUCTION		TOTAL ESTIMATED COST
LINE ITEM REFERENCE #	JUSTIFICATION FOR LINE ITEM		
	Capital Equipment - 790		
790-A	<input type="checkbox"/> two (2) 2-cycle gasoline powered weed trimmer purch (commercial - Red-Max model: BCZ-2600S or equal)	\$320.00	\$640.00
			\$0.00
	<input type="checkbox"/> one (1) mower,60 inch deck, 30hp Kohler... Bad Boy Pup model: ZRT	\$6,999.00	\$6,999.00
	<input type="checkbox"/> one (1) Western Model: IUTP-80 Ultramount pro Snow Plow... with joy stick, plow lights, and balde guides... Installation includec for 2009 Dodge Ram pick-up truck...	\$4,645.00	\$4,645.00
	CAPITAL EQUIPMENT TOTAL >>		\$12,284.00
	Capital Construction - 795		
795-A	<input type="checkbox"/> none		
	CAPITAL CONSTRUCTION TOTAL >>		\$0.00
GRAND TOTAL			\$366,997.60

BUDGET WORK PAPER		
DEPARTMENT: FUND:	700 - PUBLIC WORKS CAPITAL IMPROVEMENTS	TOTAL ESTIMATED COST
LINE ITEM REFERENCE #	JUSTIFICATION FOR LINE ITEM	
	Capital Contracted Services:	
1220.1	<input type="checkbox"/> Professional Engineering Services { <i>Frontenace Engineering</i> }	\$0.00
	Capital Improvements:	
1221.1	<input type="checkbox"/> Project (to be city-wide worse case concrete sidewalk replacement) CDBG Fund expenditure \$33,000	\$0.00
	<input type="checkbox"/> Project (to be city-wide worse case streets micro-seal) CDBG Fund expenditure \$33,000	
	Note: this project will receive \$66,000.00 of funds from Community Development	
	Project to fund additional worse-case concrete sidewalk replacement General Funds - not CDBG fun \$30,000	
1222.1	Street construction dedicated "Trust fund" \$30,000.00	
1223.1	Purchase of new covered salt bin \$18,000.00	\$0.00
	Budgeted for in Capital Improvement???	\$48,000.00
CAPITAL IMPROVEMENT TOTAL >>		\$0.00

PARKS
DEPARTMENT

DEPARTMENT: PW - Parks
FUND: General
ACCOUNT: 100900

PROGRAM DESCRIPTION:

The Public Works Department is organized into two divisions in the General Fund with the Street Department and Parks Department. The Street Division is responsible for maintenance of city streets, sidewalks, bridges, parking lots, downtown street lighting, traffic signals, City Hall and the Public Works Garage. The Parks Division maintains primarily the facilities at Hoelzel Park. A half cent sales tax was passed on the November 2004 ballot to further support the Parks Department.

OBJECTIVES:

1. To provide a variety of park and recreational facilities
2. To upgrade existing parks and recreational facilities.
4. To ensure city park property is maintained properly for residents to use at their leisure.

EXPENDITURES

	ACTUAL 2006-07	ACTUAL 2007-08	ACTUAL 2008-09	BUDGETED 2009-10	PROPOSED 2010-11
PERSONNEL SERVICES	\$8,015	\$6,315	\$12,590	\$16,592	\$16,592
SUPPLIES, SERVICES, MISC.	\$1,773	\$4,323	\$16,100	\$23,885	\$23,885
CAPITAL	\$0	\$1,065	\$1,239	\$8,000	\$8,000
GRAND TOTAL	\$9,788	\$11,702	\$29,929	\$48,477	\$48,477
Summer Laborer	3	3	3	3	4
TOTAL DEPT. STAFF	3	3	3	3	4

DEPARTMENT:

PARKS

GENERAL FUND ACCOUNT #:

100-900

ACCOUNT #	ACCOUNT-TITLE	ACTUAL 2006-07	ACTUAL 2007-08	ACTUAL 2008-09	BUDGETED 2009-10	PROPOSED 2010-11
901	Wages	\$7,074	\$5,538	\$11,310	\$15,080	\$15,080
902	FICA Expense	\$541	\$406	\$865	\$1,152	\$1,152
905	Worker's Compensation	\$400	\$371	\$415	\$360	\$360
	SUBTOTAL	\$8,015	\$6,315	\$12,590	\$16,592	\$16,592
913	Prof. Fees	\$0	\$133	\$250	\$300	\$300
916	Contracted Services	\$0	\$832	\$690	\$5,725	\$5,725
960	Miscellaneous	\$0	\$111	\$150	\$150	\$150
980	Equipment Maintenance	\$10	\$355	\$600	\$600	\$600
982	Equipment & Land Rental	\$0	\$0	\$0	\$0	\$0
983	Building & Grounds Maintenance	\$1,763	\$2,892	\$2,810	\$5,510	\$5,510
935	Utilities			\$11,600	\$11,600	\$11,600
	SUPPLIES, SERVICES, MISC., SUBTOTAL	\$1,773	\$4,323	\$16,100	\$23,885	\$23,885
990	Capital Equipment	\$0	\$1,065	\$1,239	\$8,000	\$8,000
995	Capital Construction	\$0	\$0	\$0	\$0	\$0
	CAPITAL SUBTOTAL	\$0	\$1,065	\$1,239	\$8,000	\$8,000
	DEPARTMENT TOTAL	\$9,788	\$11,702	\$29,929	\$48,477	\$48,477

BUDGET WORK PAPER			
DEPARTMENT:	900 - PARKS & RECREATION		
FUND:	SUPPLIES, SERVICES, MISC. SUBTOTAL		TOTAL
LINE ITEM			ESTIMATED
REFERENCE #	JUSTIFICATION FOR LINE ITEM		COST
913	Professional Services		
	Drug testing of new employee and random testing of existing		\$300.00
916	Contracted Services		
	[] Yearly inspection for back-flow pressure valve at Hoelz	100	\$5,725.00
	ADT Security Service annual service fee	625	
	Planter employee providing maintenance at Parks	5000	
960	Miscellaneous		\$150.00
	[] Park Board meeting supplies (notebooks and such)...		
970	Hardware & Handtools		\$0.00
980	Equipment Maintenance		\$600.00
982	Equipment & Land Rental		\$0.00
983	Building & Grounds Maintenance		
	[] Maintenance to comfort station & park grounds.	\$3,000.00	\$5,510.00
	[] Sealer for pressure treated wood timbers, wood benches & wood picnic tables at park facility to treat for arsenic.	\$300.00	
	[] Purchase of plants, mulch, chemicals for all planting areas at R.H.M.P., the "Wedge", Belwood park, Tear Drop Park	\$2,000.00	
	[] restock of baseball foul line marking chalk in 50-pound bags.	\$210.00	
935	Utilities		
	Missouri American Water		\$4,400.00
	MSD		\$4,800.00
	Ameren UE		\$2,400.00
TOTAL			\$23,885.00
		SUPPLIES, SERVICES, MISC TOTAL >>	\$23,885.00

BUDGET WORK PAPER			
DEPARTMENT:	900 - PARKS & RECREATION		
FUND:	CAPITAL EQUIPMENT & CONSTRUCTION		TOTAL
LINE ITEM			ESTIMATED
REFERENCE #	JUSTIFICATION FOR LINE ITEM		COST
	Capital Equipment - 990		
990-A			
	<input type="checkbox"/> Purchase of "Rubberific" mulch for playground area at R.H.M.P. **Budgeted for in Parks and Stormwater Sales Tax Fund (\$1,000)		\$1,000.00
	Ball Field maintenance contracted to Munie Outdoor Services **Budgeted for in Parks and Stormwater Sales Tax Fund (\$4,500)		\$4,500.00
	<input type="checkbox"/> Diamond Pro / 6-tons total in bulk or 50 lb bags \$420.00 per ton.. **Budgeted for in Parks and Stormwater Sales Tax Fund (\$2,500)		\$2,500.00
CAPITAL EQUIPMENT TOTAL >>			\$8,000.00
	Capital Contracted Services:		
	<input type="checkbox"/> Architect / engineering consulting for Normandy park system "Master-Plan". {development & improvement to Hoelzel Park, Parchester Park and other green space areas within Normandy. On an as needed basis. }		\$0.00
995-A	<input type="checkbox"/> Parks development study.		\$0.00
	<< 10-ft by 45-ft. >>		
TOTAL			\$0.00
GRAND TOTAL			\$48,477.03

SANITATION FUND

SANITATION FUND

Budget Summary FY 2010-11

ACCOUNT #	ACTUAL 2006-07	ACTUAL 2007-08	ACTUAL 2008-09	BUDGETED 2009-10	PROPOSED 2010-11
REVENUES					
Sanitation Collection Fees	220,064	194,652	220,000	\$235,000	\$235,000
Other Sanitation Income	1,607	1,363	2,000	\$2,000	\$2,000
Grant Reimbursement		0			
Int. Inc. General Fund	6,641	4,929	500	\$1,000	\$500
TOTAL REVENUES	\$228,312	\$200,943	\$222,500	\$238,000	\$237,500
EXPENDITURES					
Personnel	96,026	107,645	120,976	\$116,492	\$116,492
Supplies, Services, Miscellaneous	57,840	68,659	76,601	\$72,036	\$72,036
Capital-Minor Items	5,444	0	6,500	\$1,150	\$1,150
Capital-Major Items	0	0	0	\$88,100	\$88,100
Depreciation					
TOTAL EXPENDITURES	\$159,311	\$176,304	\$204,077	\$277,778	\$277,778
NET INCOME/(LOSS)	\$69,002	\$24,640	\$18,423	(\$39,778)	(\$40,278)
ACTUAL FUND BALANCE 9/30/08	\$170,965				
ACTUAL FUND BALANCE 9/30/2009	\$176,332				
PROJECTED FUND BALANCE 9/30/10	\$168,000				

DEPARTMENT: SANITATION**FUND:****ACCOUNT:****PROGRAM DESCRIPTION:**

The Public Works Department is organized into two divisions in the General Fund with the Street Department and Parks Department. The Street Division is responsible for maintenance of city streets, sidewalks, bridges, parking lots, downtown street lighting, traffic signals, City Hall and Public Works Garage. The Parks Division maintains the facilities at Hoelzel Park. The Sanitation Department has its own fund and is responsible for trash pickup.

OBJECTIVES:

1. To ensure all refuse services are provided in a timely and financially prudent manner.

EXPENDITURES

	ACTUAL 2006-07	ACTUAL 2007-08	ACTUAL 2008-09	BUDGETED 2009-10	PROPOSED 2010-11
PERSONNEL SERVICES	96,026	107,645	120,976	116,492	\$116,492
SUPPLIES, SERVICES, MIS	57,840	68,659	76,601	72,036	\$72,036
CAPITAL-MINOR	5,444	0	6,500	1,150	\$1,150
CAPITAL-MAJOR	0	0		88,100	\$88,100
DEPRECIATION					
GRAND TOTAL	\$159,311	\$176,304	\$204,077	\$277,778	\$277,778
Driver/Laborer	1	1		1	1
Laborer	1	1		1	1
Accounting/Billing Clerk		0.5		0.5	0.5
TOTAL DEPT. STAFF	2	2.5		2.5	2.5

DEPARTMENT:

SANITATION

GENERAL FUND ACCOUNT #:

100-800

ACCOUNT #	ACCOUNT-TITLE	ACTUAL 2006-07	ACTUAL 2007-08	ACTUAL 2008-09	BUDGETED 2009-10	PROPOSED 2010-11
801	Wages	72,460	80,162	88,892	84,321	\$84,321
802	FICA Expense	5,475	6,060	6,794	6,265	\$6,265
803	Health Insurance	11,032	12,334	14,236	21,423	\$21,423
	Section 125	0	0		-2,465	-\$2,465
804	Pension Contribution	0	2,516	4,197	3,139	\$3,139
805	Worker's Compensation	7,060	6,572	6,857	2,880	\$2,880
806	Unemployment Insuran Claims					
	Overtime	0	0		927	\$927
PERSONNEL SUBTOTAL		\$96,026	\$107,645	\$120,976	\$116,492	\$116,492
813	Professional Services	0	290	1,500	300	\$300
816	Contracted Services	217	280	0	0	
820	Uniform & Safety Equipment	471	9	800	800	\$800
825	Vehicle Expense	24,751	37,202	28,300	22,250	\$22,250
835	Telephone & Utilities	244	284	300	1,440	\$1,440
840	Dumping Fees	31,582	30,443	43,516	45,036	\$45,036
859	Public Relations	499	150	1,635	1,760	\$1,760
860	Miscellaneous Expense	50	0	150	50	\$50
870	Hardware & Handtools	0	0	100	100	\$100
882	Equipment & Land Rental	0	0			
899	Banking Fees	26	0	300	300	\$300
SUPPLIES, SERVICES, MISC., SUBTOTAL		\$57,840	\$68,659	\$76,601	\$72,036	\$72,036
890	Capital-Minor Equipment	5,444	0	6,500	1,150	\$1,150
891	Capital-Major Equipment	0	0		88,100	\$88,100
	Depreciation					
DEPARTMENT TOTAL		\$159,311	\$176,304	\$204,077	\$277,778	\$277,778

BUDGET WORK PAPER			(50 lines per page)	
DEPARTMENT:	800 - SANITATION DEPARTMENT			
FUND:	PERSONNEL SERVICES		TOTAL	
LINE ITEM			ESTIMATED	
REFERENCE #	JUSTIFICATION FOR LINE ITEM		COST	
801	Wages	{ 2080 work hours }	{ merit @ 3% }	\$84,321.44
20.5683	<input type="checkbox"/> laborer - ri	\$45,243.28	\$45,243.28	
11.4683	<input type="checkbox"/> laborer - jrjw	\$25,558.16	\$25,558.16	
13.9327	Billing	\$27,040.00	\$13,520.00	
		\$70,801.44	\$84,321.44	
801-A	Section 125			-\$2,464.54
801-B	Section 125 Elective			
802	F.I.C.A. Expense:			\$6,265.49
	{ .0765 % of total wages }			
803	Insurance for two (2) employee crew:			\$21,423.12
	{ formulated by individual, individual with child, spouse, or family status. }			
	<input type="checkbox"/> Health Insurance:			
	<input type="checkbox"/> Dental Insurance:			
	<input type="checkbox"/> Life Insurance: uniform \$20,000 policy per employee @ \$5.20 monthly			
	<input type="checkbox"/> Short Term Disability Insurance: per employee \$10.30 monthly			
	<input type="checkbox"/> Long Term Disability Insurance: per employee \$14.39 monthly			
804	Pension Contribution:			\$3,139.36
	{ salary times 3.0 % }			
805	Workers Compensation:			\$2,880.26
	{ \$ 14.82 rate per 100 dollars of salary }			
806	<input type="checkbox"/> overtime {estimated}			\$927.00
	{ \$36.00 labor/hour average x 25 hours equipment malfunction overtime }			
	{ \$36.00 is a two man crew per hour rate }			
	32.0366	48.0549		
			PERSONNEL TOTAL >>	\$116,492.13

BUDGET WORK PAPER			
DEPARTMENT:	800 - SANITATION DEPARTMENT		
FUND:	SUPPLIES, SERVICES, MISC.		
LINE ITEM			TOTAL
REFERENCE #	JUSTIFICATION FOR LINE ITEM		ESTIMATED COST
813	Professional Services		\$300.00
	Drug testing of new employee and random testing of existing employees		
	Raid testing is \$50.00 each occurrence X six (6)		
820	Uniform & Safety Equipment		
820-A	<input type="checkbox"/> uniforms	2 men @ \$ 250.00 ea.	\$500.00
820-B	<input type="checkbox"/> safety shoes	2 men @ \$ 80.00 ea.	\$160.00
820-C	<input type="checkbox"/> rain wear	2 men @ \$ 30.00 ea.	\$60.00
820-D	<input type="checkbox"/> work gloves, rubber	six (6) pair @ \$13.00	\$80.00
825	Vehicle Expense - for 2 vehicles.		\$2,000.00
825-A	<input type="checkbox"/> petroleum, no lead gasoline { none used }		\$0.00
825-B	<input type="checkbox"/> petroleum, diesel	4000 gallons @ \$3.00	\$12,000.00
	<input type="checkbox"/> tires		
	front tires:	two (2) @ 320	\$640.00
	rear tires:	sixteen (16) @ \$ 260.00	\$4,160.00
	<input type="checkbox"/> 15 gallons - Orange Solvent @ \$ 30.00 each		\$450.00
	to degrease rear hopper of sanitation truck		
	<input type="checkbox"/> oil, anti-freeze, hydraulic, filters & parts		\$3,000.00
835	Telephone & Utilities		
	<input type="checkbox"/> 12 month service for (314) 486-2182 Nex-Tel-		\$720.00
	<input type="checkbox"/> 12 month service for (314) ***-**** Nex-Tel-		\$720.00
840	Dumping fees { landfill contract with Fred Weber, Inc. }		
	<input type="checkbox"/> household - 3 months @ 325 tons @ \$ 29.18 per ton...	\$9,483.50	\$45,036.25
	<input type="checkbox"/> household - 9 months @ 975 tons @ \$ 30.21 per ton...	\$29,454.75	
	<input type="checkbox"/> yard waste - tipping fee = 200 tons @ \$29.18 per ton..	\$5,648.00	
	<input type="checkbox"/> recycling tipping fee	\$250.00	
	<input type="checkbox"/> tire disposal	average \$5.00 per tire	\$200.00
859	Public Relations		
	<input type="checkbox"/> Christmas gift certificates (\$100 x 2)	\$200.00	\$1,760.00
	<input type="checkbox"/> Sanitation, yardwaste & recycling educational { grant requirement }		
	1200 @ .45 newsletter.	\$540.00	
	1200 @ \$ 0.85 educational flier with billing.	\$1,020.00	

BUDGET WORK PAPER			
DEPARTMENT:	800 - SANITATION DEPARTMENT		
FUND:	CAPITAL IMPROVEMENTS		
LINE ITEM			TOTAL ESTIMATED COST
REFERENCE #	JUSTIFICATION FOR LINE ITEM		
	Capital Contracted Services:		
891	☐ Consulting Services { Genesis Group, Inc, }		\$0.00
890	Capital Improvements:		
	☐ Purchase of replacement parts for 96 gallon roll-out trash carts. designed to facilitate replacement of defective carts not covered by warranty.		
	*96-gallon cart (complete) @ \$56.00 each (100 X \$56.00)	\$5,600.00	\$6,100.00
	*Freight on all of above (100x\$4.15) FOB Kentucky to Norma	\$500.00	
	Purchase of Sanitation Truck - 2011 Freightliner w/Leach 2R-111 body		
	(Reimbursement from St Louis-Jefferson Solid Waste Mgmt District)		\$150,000.00
			-\$68,000.00
	CAPITAL EQUIPMENT - MAJOR TOTAL >>		\$88,100.00
	CAPITAL IMPROVEMENTS TOTAL >>		\$89,250.00

CAPITAL
IMPROVEMENT
FUND

CAPITAL IMPROVEMENT FUND**Budget Summary FY 2010-11**

ACCOUNT #	ACTUAL 2006-07	ACTUAL 2007-08	ACTUAL 2008-09	BUDGETED 2009-10	PROPOSED 2010-11	TOTAL
REVENUES						
Capital Improvement Sales Tax	73,094	70,000	63,100	65,000	65,000	336,194
Interest Income	4,046	3,000	500	500	500	8,546
Transfer TIF Fund	0	651	85,000	0	0	85,651
Grant Income	0	0	4,330	0	0	
TOTAL REVENUES	\$77,140	\$73,651	\$152,930	\$65,500	\$65,500	\$303,722
EXPENDITURES						
Streets	0	0	86,500	106,000	56,644	86,500
Street Reconstruction Trust Fund	30,000	30,000	30,000	30,000	30,000	120,000
Parks	0	0	0	0	0	0
Sanitation	0	0	0	0	0	0
Police	45,615	31,500	25,200	33,000	82,000	102,315
Administration	12,708	1,000	20,000	0	3,000	36,708
Legal	0	0	0	0	0	0
Protective Inspection	0	0	0	0	0	0
Banking Fees	0	0	0	0	0	0
TOTAL EXPENDITURES	\$88,324	\$62,500	\$161,700	\$169,000	\$171,644	\$653,168
NET INCOME/(LOSS)	-\$11,183	\$11,151	(\$8,770)	(\$103,500)	(\$106,144)	

ACTUAL FUND BALANCE 9/30/09 ***

\$187,627 ***All balances include Restricted Funds amount

PROJECTED FUND BALANCE 9/30/10***

\$201,237

RESTRICTED FUNDS 9/30/10

\$180,000

OPERATING FUND BALANCE 9/30/11

\$21,237

DEPARTMENT: Capital Improvement

FUND:

ACCOUNT:

PROGRAM DESCRIPTION:

The 1/2 cent Capital Improvement Fund was created in April of 1996 by voter approval to levy a 1/2 sales tax for the purpose of funding City wide Capital Improvements. Capital Improvements are defined as any expenditure over \$1,000 that are for items such as vehicles, street improvements, park equipment, other public infrastructure, and expenses such as professional consulting fees associated with these expenditures, i.e., architectural, engineering, financial, etc...

OBJECTIVES:

1. To maintain safe, clean, smooth streets for motorists.
2. To maintain a safe and efficient environment at all municipal facilities for the use by the public.
3. To ensure that the proper equipment is provided in order to allow for necessary City services to be provided.

EXPENDITURES

	ACTUAL 2006-07	ACTUAL 2007-08	ACTUAL 2008-09	BUDGETED 2009-10	PROPOSED 2010-11
Streets	0	0	86,500	106,000	\$56,644
Street Recon. Fund	30,000	30,000	30,000	30,000	\$30,000
Parks	0	0		0	\$0
Sanitation	0	0		0	\$0
Police	45,615	31,500	25,200	33,000	\$82,000
Administration	12,708	1,000	20,000	0	\$3,000
Legal	0	0		0	\$0
Protective Inspection	0	0		0	\$0
Bank Fees	0	0		0	\$0
GRAND TOTAL	\$88,324	\$62,500	\$161,700	\$169,000	\$171,644

**STAFFING
(NONE)**

CAPITAL IMPROVEMENT FUND DETAIL
BUDGET SUMMARY FY 2010-11

1210.1	CAPITAL---Police		
	Vehicles for Patrol Officers; 3 new vehicles and equip. (Dodge Chargers)	\$78,000	
	Tasers (4 @ \$800)	\$4,000	
	CAPITAL EQUIPMENT---Police Subtotal		\$82,000
1221.1	CAPITAL---Streets		
	□ one (1) mower,60 inch deck, 30hp Kohler... Bad Boy Pup model: ZRT	\$6,999	
	□ one (1) Western Model: IUTP-80 Ultramount pro Snow Plow... with joy stick, plow lights, and balde guides... Installation included... for 2009 Dodge Ram pick-up truck...	\$4,645	
	Community Development Block Grant Sidewalks (to be city-wide worse case concrete sidewalk replacement)	\$33,000	
	Street micro-seal (to be city-wide worse case streets micro-seal)	\$33,000	
	NOTE: \$66,000 of this project will be paid for with CDBG Funds ***Not inlcuded in overall total of Capital Imp. Fund	-\$66,000	
	Funding to cover additional sidewalk replacement work	\$30,000	
	Street Reconstruction Trust Fund - Savings plan recommended by Frontenac Engineering to allow for 10-year major reconstruction program	\$30,000	
	CAPITAL---Streets Subtotal		\$71,644
1201.1	CAPITAL---Administration		
	Chirstmas Decorations	\$3,000	
	CAPITAL---Administration Subtotal		\$3,000
12	CAPITAL---Sanitation	\$150,000	
	Sanitation truck with Leach 2R (reimbursement of \$68,000 from grant funds)		
TOTAL CAPITAL IMPROVEMENT			\$171,644

**ECONOMIC
DEVELOPMENT
SALES TAX
FUND**

ECONOMIC DEVELOPMENT SALES TAX FUND
--

BUDGET SUMMARY FY 2010-11

ACCOUNT #		ACTUAL	BUDGETED	BUDGETED
		2008-09	2009-10	2010-11
PROJECTED ECONOMIC DEVELOPMENT SALES TAX REVENUES				
405.7	Economic Development Sales Tax	74,000	74000	74000
	Interest Income	300	300	300
	TOTAL REVENUES	74,300	74300	74300
PROJECTED ECONOMIC DEVELOPMENT EXPENDITURES		PROJECTED	BUDGETED	BUDGETED
		2008-09	2009-10	2010-11
	Economic Development Projects/Expenses	0	\$0	74000
	TOTAL EXPENDITURES	0	\$0	74000
	NET INCOME/(LOSS)	74,300	74,300	300

ACTUAL FUND BALANCE 9/30/09 \$144,828

PROJECTED FUND BALANCE 9/30/10 \$180,000

PROJECTED FUND BALANCE 9/30/11 \$180,000

DEPARTMENT:	ECONOMIC DEVELOPMENT SALES TAX
FUND:	ECONOMIC DEVELOPMENT SALES TAX
ACCOUNT:	

PROGRAM DESCRIPTION:

The Economic Development Sales Tax Fund was created in April 2007 by voter approval to levy a 1/2 cent sales tax for the purpose of funding Economic Development Projects for the City of Normandy particaly for the Natural Bridge Corridor

OBJECTIVES:

	EXPENDITURES			
	ACTUAL 2007-08	PROJECTED 2008-09	BUDGETED 2009-10	PROPOSED 2010-11
Economic Development Projects/Expenses	\$0	\$0	\$74,000	\$74,300
GRAND TOTAL	\$0	\$0	\$74,000	\$74,300
	STAFFING (NONE)			

PARKS
AND
STORM WATER
FUND

PARKS AND STORMWATER
Budget Summary FY 2010-11

ACCOUNT #	ACTUAL 2006-07	ACTUAL 2007-08	ACTUAL 2008-09	BUDGETED 2009-10	PROPOSED 2010-11	TOTAL
REVENUES						
Parks & Storm Water Sales Tax	85,507	80,216	73,840	73,000	\$73,000	385,563
Interest Income	253	600	75	500	\$500	1,928
Transfer-General Fund (Park Master Plan)	0	0	0	0		0
Grant Income	3,208	155,520	0	0		158,728
TOTAL REVENUES	\$88,968	\$236,336	\$73,915	\$73,500	\$73,500	\$546,219
EXPENDITURES						
Parks	14,583	26,011	7,000	0		47,594
Storm Water	0	0		0		0
Transfer to General Fund for O&M	0	0	29,490	40,477	\$40,477	69,967
Banking Fees	0	0		150	\$150	150
Grant Expense		175,097	150	0		175,247
Equipment		1,455	11,300	8,000	\$8,000	20,755
TOTAL EXPENDITURES	\$14,583	\$202,563	\$47,940	\$48,627	\$48,627	\$313,713
NET INCOME/(LOSS)	\$74,385	\$33,773	\$25,975	\$24,873	\$24,873	\$232,506

ACTUAL FUND BALANCE 9/30/08 \$133,516

ACTUAL FUND BALANCE 9/30/09 \$168,130

PROJECTED FUND BALANCE 9/30/10 \$193,003

DEPARTMENT:	PARKS & STORM WATER
FUND:	PARKS & STORM WATER
ACCOUNT:	101700

PROGRAM DESCRIPTION:

The 1/2 cent Parks and Storm Water Fund was created in November of 2004 by voter approval to levy a 1/2 sales tax for the purpose of funding City wide Parks and Storm Water Operations. Parks and Storm Water Operations are defined as any expenditure that are for items such as vehicles, street improvements, park equipment, other public infrastructure, and expenses such as professional consulting fees associated with these expenditures, ie., architectural, engineering, financial, etc...

OBJECTIVES:

1. To maintain safe, clean, smooth streets for motorists.
2. To maintain a safe and efficient environment at all municipal facilities for the use by the public.
3. To ensure that the proper equipment is provided in order to allow for necessary City services to be provided.

EXPENDITURES

	ACTUAL 2006-07	ACTUAL 2007-08	ACTUAL 2008-09	BUDGETED 2009-10	PROPOSED 2010-11
Parks	14,583	202,563	47,940	\$48,627	\$48,627
Stormwater	0	0		\$0	\$0
GRAND TOTAL	\$14,583	\$202,563	\$47,940	\$48,627	\$48,627

**STAFFING
(NONE)**

PARKS AND STORMWATER FUND DETAIL

BUDGET SUMMARY FY 2010-11

1501.5 Parks Expenses

Parks expenses included in General Fund Parks Dept. Budg **\$40,477**
 (Expenses include, PT salaries, small equipment, conc. stand utilities etc.)

Capital Requests

1590.5

Rubberific Mulch for Playground at RHMP	\$1,000
Ballfield maintenance contracted to Munie Outdoor Services	\$4,500
Turf MVP/6-tons in bulk or 50 lb bags (\$320.00 per ton)	\$2,500
Parks Study	\$0

1590.5 **Subtotal** **\$8,000**

Transfer to General Fund for Parks operational expenses **\$48,477**

1599.5 **Banking Fees** **\$150**

Parks/Stormwater---Parks Subtotal **\$48,627**

Capital Improvements:

Under consideration is the application for a grant to purchase a gazebo for the parkway on Normandy Place. To include electricity, lighting, benches, plants, and new park sign. **\$35,000**
 Reminder this municipal league grant is a reimburable grant...

Irrigation system project for the front of RHMP **\$8,000**

Irrigation system for Belwood Park **\$7,000**

Irrigation system for Tear Drop Park **\$8,000**

Total Capital Requests **\$58,000**

Total Capit Req. not included in overall budget figure until discussion and approval by City Council

TOTAL PARKS/STORMWATER **\$48,627**

SEWER LATERAL
FUND

SEWER LATERAL FUND

BUDGET SUMMARY FY 2010-11

ACCOUNT #		ACTUAL 2006-07	ACTUAL 2007-08	ACTUAL 2008-09	BUDGETED 2009-10	BUDGETED 2010-11
PROJECTED SEWER LATERAL REVENUES						
405.2	Sewer Lateral Property Tax	31,933	40,555	33,000	33,000	35,000
450.2	Interest Income	2,320	1,135	100	1,000	0
	TOTAL REVENUES	\$34,253	\$41,690	\$33,100	\$34,000	\$35,000
PROJECTED SEWER LATERAL EXPENDITURES						
1300	Payment to Contractor	41,982	51,805	78,000	32,670	21,200
1310	Reimbursement to Homeowner	505	0	1,800	1,033	2,000
1320	Admin. Reimbursement to General I	0	0	0	0	10,000
	Other	200	278	136		
	TOTAL EXPENDITURES	\$42,687	\$52,083	\$79,936	\$33,703	\$33,200
	NET INCOME/(LOSS)	(\$8,434)	-\$10,393	-\$46,836	\$297	\$1,800

ACTUAL FUND BALANCE 9/30/09 \$6,586

PROJECTED FUND BALANCE 9/30/10 \$6,500

PROJECTED FUND BALANCE 9/30/11 \$8,300

DEPARTMENT:	SEWER LATERAL
FUND:	SEWER LATERAL
ACCOUNT:	101300

PROGRAM DESCRIPTION:

The Sewer Lateral Fund was created in April of 1999 by voter approval to levy a \$28 annual fee for the purpose of funding the repair of broken sewer lateral for residential structures that have less than six dwelling units per building.

OBJECTIVES:

1. To maintain a safe, clean, residential environment.
2. To repair broken Sewer Laterals for those residents who qualify for the program

EXPENDITURES

	ACTUAL 2006-07	ACTUAL 2007-08	ACTUAL 2008-09	BUDGETED 2009-10	BUDGETED 2010-11
Payment to Contractor	41,982	51,805	78,000	\$21,200	\$21,200
Reimbursement to Homeowner	505	0	1,800	\$2,000	\$2,000
Admin. Reimbursement to General Fu	0	0	0	\$10,000	\$10,000
Other	200	278	136		
GRAND TOTAL	\$42,487	\$52,083	\$79,936	\$33,200	\$33,200

**STAFFING
(NONE)**

**TAX
INCREMENT
FINANCING
FUND**

TAX INCREMENT FINANCE FUND BUDGET SUMMARY FY 2009-10

ACCOUNT #		ACTUAL	ACTUAL	BUDGETED	BUDGETED
		2007-08	2008-09	2009-10	2010-11
PROJECTED TIF TAX REVENUES					
405.7	TIF Taxes	54,464	53,000	53,000	53,000
	Interest Income	687	500	500	500
	TOTAL REVENUES	\$55,151	53,500	53,500	53,500
PROJECTED ECONOMIC DEVELOPMENT EXPENDITURES		ACTUAL	PROJECTED	BUDGETED	BUDGETED
		2007-08	2008-09	2009-10	2010-11
	Economic Development Projects/Expenses	0	0	0	85,000
	TOTAL EXPENDITURES	\$0	0	0	85,000
	NET INCOME/(LOSS)	\$55,151	53,500	53,500	-31,500

ACTUAL FUND BALANCE 9/30/09 \$15,136

PROJECTED FUND BALANCE 9/30/10 \$150,000

PROJECTED FUND BALANCE 9/30/11 \$118,000

DEPARTMENT: TAX INCREMENT FINANCE FUND
 FUND: TAX INCREMENT FINANCE FUND
 ACCOUNT:

PROGRAM DESCRIPTION:

OBJECTIVES:

	EXPENDITURES			
	ACTUAL 2007-08	PROJECTED 2008-09	BUDGETED 2009-10	PROPOSED 2010-11
Economic Development Projects/Expenses	0	85,000	53,000	85,000
GRAND TOTAL	\$0	\$85,000	\$53,000	\$85,000
	STAFFING (NONE)			

